

SUPPLEMENT

PerLe fund for short formats

TECHNICALITIES OF SIGNING THE APPLICATION

- All applications must be signed by the Head of the institute/seminar.
- Only one person can be named as the **main applicant**. Any other people are all co-applicants. **Co-applicants** are obliged to inform their Heads of the Institute/Seminar about the project before submitting the application.
- **Student projects** can only be financed if a lecturer signs to confirm that he/she is a co-applicant and thus is involved in implementing the project. (If assistant positions are required as part of the project, these assistants will be assigned to the responsible teacher.) In this case, please use the **application form for “Departmental student organisations and tutors”**.
- After the applications have been signed at institute/seminar/department level, they are then submitted via the main applicant’s Dean’s Office.
- You will receive e-mail confirmation when all of the documents have arrived via (internal) mail.

EXAMPLES FOR THE SHORT FORMATS

- Spring/summer School aimed at giving students a practical insight into research topics of current research in one research area. For these lectures, various experts of the field will be invited as speakers.
- Special theme days or forums for occupational orientation. Different practice partners will be invited who can give students a brief insight into their area of work and with whom students can build their first professional connections and networks. By including cooperative learning methods, students can share their experiences with each other and develop their own competency profiles.
- Student conferences that activity-orientedly introduce students to various questions or research areas and through interactive methods stimulate knowledge acquisition and academic discourse.

ADVICE ON DIDACTIC CONCEPTS

PerLe offers advisory sessions specifically for application purposes. Depending on the topic, various PerLe staff members are available to answer short questions or provide comprehensive concept advice.

Research-based teaching:

Sabine Reisas
E-mail: sreisas@uv.uni-kiel.de
Tel.: +49 (0)431 880-5941

Media-aided teaching:

Leona Kruse
E-mail: lkruse@uv.uni-kiel.de
Tel.: +49 (0)431 880-5970

Student-based or student-instructed teaching/ (Occupational) practice and project-related teaching (including social commitment and sustainable development)

Julia Sandmann
E-Mail: jsandmann@uv.uni-kiel.de
Tel.: +49 (0)431 880-2985

Teaching in the introductory phase of studies and writing concepts:

Julia Müller
E-mail: jmueller@uv.uni-kiel.de
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ADMINISTRATIVE COORDINATION

The PerLe Fund Administration may be consulted for any questions on expenses that are eligible/not eligible for funding, questions about reasons for individual positions or any other administrative issues when making an application.

Contact

Nina Schnoor

Fund Administration

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