

SUPPLEMENT

PerLe funding for innovative teaching 2018

FORMALITIES OF SIGNING THE APPLICATION

- By signing, the Head of the Institute/Seminar confirms - for applications at level 1 (**lecture or module level**) and level 2 (**interdisciplinary lecture or cross-module level**) - that the person/people responsible for the module has/have been informed about the project.
- Only one person can be named as the **main applicant**. Any other people are all co-applicants. **Co-applicants** are obliged to inform their Heads of the Institute/Seminar about the project before submitting the application.
- **Student projects** can only be financed if a teacher signs to confirm that he/she is a co-applicant and thus is involved in implementing the project. (If assistant positions are required as part of the project, these assistants will be assigned to the responsible teacher.) Please use the **application form for “Departmental student organisations and tutors”** in this case.
- The respective **individual(s) responsible for the degree programmes** must be co-applicants at least and also sign the application for projects at **full degree programme or cross-degree-programme level**.
- After the applications have been signed at institute/ seminar/ department level, they are then submitted via the main applicant's Dean's Office.
- You will receive e-mail confirmation when all of the documents have arrived via (internal) mail.

EXAMPLES FOR THE FUNDING LEVELS

1. **Projects at lecture or module level:** up to €7,000 max.
Example: Innovative learning scenarios which support the transfer of knowledge from theory into practice are integrated into a lecture or module by incorporating social actors via project work.
2. **Projects at interdisciplinary lecture or cross-module level:** up to €12,000 max.
Example: Tutorials on scientific writing are thematically linked to different lectures and enable interdisciplinary exchange at peer level.
3. **Projects at full degree programme or cross-degree-programme level:** up to €18,000 max.
Example: Elements of research-oriented learning are integrated at **full degree programme** level. Depending on the amount of experience, methods of research-based teaching are embedded and implemented in a variety of ways, from the start of the studies through to the Bachelor's or Master's qualification.
Example: The introductory phase is redesigned at a **cross-degree-programme** level, whereby in addition to subject-specific qualification, interdisciplinary learning scenarios are taken into consideration through cross-degree-programme projects.

ADVICE ON DIDACTIC CONCEPTS

PerLe offers advisory sessions on didactic concepts specifically for application purposes. Depending on the topic, various PerLe staff members are available to answer short questions or provide comprehensive concept advice.

Research-based teaching:

Sabine Reisas

E-mail: sreisas@uv.uni-kiel.de

Tel.: +49 (0)431 880-5941

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Media-aided teaching:

Leona Kruse
E-mail: lkruse@uv.uni-kiel.de
Tel.: +49 (0)431 880-5970

Student-based or student-instructed teaching / structural approaches for innovative teaching formats:

Hannah Brand
E-mail: hbrand@uv.uni-kiel.de
Tel.: +49 (0)431 880-5964

Teaching in the introductory phase of studies and writing concepts:

Julia Müller
E-mail: jmueller@uv.uni-kiel.de
Tel.: +49 (0)431 880-5942

(Occupational) practice and project-related teaching (including social commitment and sustainable development) / student teaching projects (departmental student organisations and tutors):

Frauke Godat
E-mail: fgodat@uv.uni-kiel.de
Tel.: +49 (0)431 880-5945

EVALUATING THE TEACHING PROJECT

Teaching projects that are supported by PerLe funding must be evaluated by the applicant. To support this project evaluation, PerLe offers the use of (optional) qualitative interim evaluations (Teaching Analysis Poll - TAP) as well as advice on evaluating projects, or provides examples of project feedback surveys, upon request.

Teaching Analysis Poll (TAP)

The Teaching Analysis Poll is a qualitative evaluation procedure which can be carried out in the middle of the project. The participating students are asked about their learning experiences, discuss the extent to which the project promotes learning in small groups and reflect upon their own learning. The students write down the results and later summarize them in a follow-up discussion with the teacher(s). The survey takes approximately 30 minutes. The time required for the teacher is around 30-45 minutes. This qualitative procedure provides teachers with valuable information on the aspects which promote learning. In addition, it should also stimulate and facilitate a dialogue about the teaching/learning processes.

Contact

Emmelie Heinsen
E-mail: eheinsen@uv.uni-kiel.de
Tel.: +49 (0)431 880-5957

ADMINISTRATIVE COORDINATION

The PerLe Funding Administration can be consulted for any questions on expenses that are eligible/not eligible for funding, questions about reasons for individual positions or any other administrative issues when making an application.

Contact

Nina Schnoor
Funding Administration
E-mail: perle-fonds@uv.uni-kiel.de